

LAKE SHORES

////// DIVISION

Northeastern Region - National Model Railroad Association

BY LAWS (November 14, 2018)

ARTICLE I - DUTIES OF OFFICERS

- Section 1.** The Superintendent shall perform the usual duties of the office of the president of an organization.
- a) The Superintendent shall be the presiding officer of the Executive Committee.
 - b) The Superintendent shall appoint the members of all standing and temporary committees and appoint the chairpersons of such committees.
 - c) The Superintendent shall also serve as an elected director of the Northeastern Region, NMRA
- Section 2.** The Assistant Superintendent shall perform the usual duties of the office of vice-president of an organization. The Assistant Superintendent shall serve as proxy for the Superintendent at Northeastern Region, NMRA meetings should the Superintendent be unable to attend and upon the filing of the appropriate proxy statement with the NER secretary.
- Section 3.** The Chief Clerk shall perform all of the usual duties of secretary of an organization. The Chief Clerk shall keep minutes of meetings and records of any division correspondence.
- Section 4.** The Treasurer shall maintain the Division's funds and upon the direction of the Superintendent or the Executive Committee pay any of the Division's obligations from these funds.
- Section 5.** In the event that the office of the Superintendent becomes vacant the Assistant Superintendent shall assume the role of Superintendent.
- Section 6.** In the event that the offices of Assistant Superintendent, Chief Clerk, and/or Treasurer become vacant, the Superintendent shall appoint a temporarily replacement. A permanent replacement for the vacant office(s) shall be elected at the next regular meeting to fill the unexpired term(s).
- Section 7.** In the event that an officer of the Division fails to perform the required duties of the office, that officer may be removed from office by a two-thirds

majority vote of the division members present at any regular meeting.

Section 8. In the event that an officer fails to maintain membership in the National Model Railroad Association or reside within the boundaries of the Division, that person can no longer hold office. The Superintendent may appoint someone to temporarily fill that position until a permanent replacement is elected by the membership at a meeting of the Division.

ARTICLE II - COMMITTEES

Section 1. The Executive Committee shall consist of the Superintendent, Assistant Superintendent, Chief Clerk, Treasurer and any designees whom they may appoint to the Executive Committee.

- a) The Executive Committee shall take and hold title to all assets of the Division and shall designate a depository to receive funds and the disposition of such funds.
- b) The Executive Committee shall meet at the call of the Superintendent or upon the request of any two members of the Executive Committee.
- c) The Superintendent shall give notice of a meeting to all members of the Executive Committee at least 48 hours in advance of the meeting.
- d) Three members shall constitute an Executive Committee meeting quorum.

Section 2. The Nominating Committee shall consist of a Chairperson and two members appointed by the Superintendent.

Section 3. The Superintendent shall appoint the chairperson and members of any permanent or temporary committee.

Section 4. The term of any permanent or temporary committee members shall coincide with the term of the Superintendent who appointed them.

ARTICLE III - ELECTION OF OFFICERS

Section 1. Officers shall be elected at the annual meeting in even numbered years.

- a) The candidate receiving the highest number of votes for an office shall be declared elected.
- b) In the event of a tie, the Superintendent shall cast the deciding vote.

ARTICLE IV - ORDER OF BUSINESS

Section 1. The order of business at any official meeting of the Division shall be:

- a) Presentation of the Minutes of the last meeting
- b) Report of the Treasurer
- c) Report of the Executive Committee
- d) Report of the Nominating Committee, if applicable

- e) **Report(s) of other committees, if applicable**
- f) **Election of Officers, if applicable**
- g) **Old business**
- h) **New business**
- i) **Remarks from visiting NMRA, NER officials or persons of note**
- j) **Adjournment**

Section 2. Unless otherwise provided, Robert's Rules of Order shall be followed at all meetings.

ARTICLE V - TERRITORY

Section 1. The territory encompassed by the Lakeshores Division shall be determined by the Executive Committee of the Northeastern Region, NMRA.

ARTICLE VI - MEMBERSHIP AND FEES

Section 1. There are no separate division dues. All division members must be current members of the NMRA and reside within the boundaries of the Lakeshores Division.

Section 2. Fees for meetings are set by the LSD Executive Committee and paid by attendees upon entry to meetings.

Section 3. Visitors are allowed three visits to an NMRA meeting **IN THEIR LIFETIME. Per National policy, if they do not join by their third visit, they are not eligible to attend any more meetings until they join. This *does not* apply to a member's spouse, minor children, or caregivers.**

Section 4. Only current members of the Division may hold office and vote.

APPENDIX 1

SUPPLEMENT TO BYLAWS ADOPTED NOVEMBER 14, 2018

This appendix contains actions approved either by majority vote of the Lakeshores Division's Executive Committee or General Membership that affect ongoing policy or procedures of the Division and which may be incorporated into future revisions of the Division's Bylaws.

Resolution #1: APPROVAL OF FINANCIAL EXPENDITURES

Any expenditure over \$50.00, including recurring expenses such as insurance premiums, must be approved by two-thirds ($\frac{2}{3}$) of the members present at a Lakeshores Division Executive Committee meeting. Exceptions to this resolution are expenses for which direct reimbursement is expected, such as apparel or nametag orders made for members. Expenses under \$50.00 must be approved by the Superintendent or Treasurer.

Executive Committee meeting Minutes, March 10, 2021--Motion to approve Resolution #1 as written was made by Mike Pyszczek, seconded by John Becker, and approved unanimously.

Resolution #2: FINANCIAL SUPPORT OF MEMBER PROJECTS

The Lakeshores Division may provide financial support for member projects such as video presentations. Support for these projects will require approval by two-thirds ($\frac{2}{3}$) of the members present at a Division Executive Committee meeting. The amount of financial support will be determined on an individual basis. Projects must be for regional or national presentation. The Lakeshores Division will have final ownership of any project for which it provides financial support.

Executive Committee Meeting Minutes, November 18, 2020--Protocol for LSD financial support of future projects was discussed. Approval for such projects and amount of financial support will be on an individual basis. Projects must be for regional or national presentation. The LSD will have final ownership of any project for which it provides financial support. A motion to approve this protocol was made by Gordon Spalty, seconded by Ray Howard, and was passed unanimously. Executive Committee Meeting Minutes February 10, 2021--"Financial Support of Member Projects" was passed unanimously on November 18, 2020 but must be amended. Discussion regarding approval of Division expenses (e.g. by majority vote, $\frac{2}{3}$ vote, EC, or General Membership) was tabled until the next EC meeting so that current Bylaws could be reviewed by Dave Durr. Executive Committee Meeting Minutes, March 10, 2021--Motion to approve Resolution #2 as currently written was made by Jim Fairbanks, seconded by Gordon Spalty, and passed unanimously.

APPENDIX 2

EXECUTIVE COMMITTEE/MEMBERSHIP ACTIONS

This appendix contains actions approved either by majority vote of the Lakeshores Division's Executive Committee or General Membership that do not affect ongoing day-to-day policies or procedures of the Division and which will not be incorporated into future revisions of the Division's Bylaws. They do, however, provide the background and guidance for implementation of specific Division activities that may be ongoing.

HAROLD RUSSELL AWARD

The Lakeshores Division proposes to sponsor the First Place Award for the Structure Model Contest at the annual NER Convention for the years 2021 through 2025 with the first option to continue beyond that time. The Division also proposes to name the award: *Harold Russell Award*.

Harold is MMR #14 and has been a revered member of the Lakeshores Division since its inception in 1962. He has served in officer and committee chair positions for many of those years, both in the Division and Region. Since 1961 Harold has had numerous articles with detailed drawings of structures, locomotives, and rolling stock published in model railroad magazines. To honor his service to the Division and mentoring and friendship to its members, the Division proposes to create and sponsor this contest and award.

Models will be judged according to the criteria established by the NMRA for national contests. The highest point total will receive the *Harold Russell Award* provided the model receives enough points for a Merit Award.

The *Harold Russell Award* will consist of a plaque and a gift (TBD) from the Lakeshores Division. A member of the Lakeshores Division will present the award at the NER Convention. Executive Committee Meeting Minutes, February 10, 2021--Model Contest Proposal—It was agreed that the Division will propose to sponsor the Harold Russell Award for the First Place finisher of the Structures Model Contest at the Annual NER Convention.

Models will be judged according to the criteria established by the NMRA for national contests; to receive the award a model must receive enough points for a Merit Award.

The Harold Russell Award will consist of a plaque and a non-cash gift (TBD) from the Division. The final proposal for this award will be written for review at the next EC Meeting. Executive Committee Meeting Minutes--March 10, 2021--Motion to sponsor the Harold Russell Award for First Place in the Structures Model Contest at the annual NER Convention was made by Gordon Spalty, seconded by Jim Fairbanks, and approved unanimously. The proposal will now be presented to the NER Board of Directors at their March 21, 2021 meeting.

This proposal was approved by unanimous vote of the Northeastern Region-NMRA Board of directors on March 21, 2021. The First Harold Russell Award will be given at the NER 2021 Mill City Convention.

SUPERINTENDENT'S AWARD

The Superintendent's Award is presented to an individual member who exhibits outstanding dedication and service to the Lakeshores Division. Nominees for the award should be members who go above and beyond the normal requirements of membership, committee assignment, or division office. One award may be presented each year if a deserving candidate is identified. An award plaque will be presented at the annual Lakeshores Division business meeting.

Nominations for the Superintendent's Award can come from any Lakeshores Division member. The Superintendent cannot be nominated, nor can any past winner of the award. Nominations should be received by September 1 each year. The selection panel will consist of the Superintendent and past winners of the award.

Proposal made, reviewed, and approved unanimously by the Lakeshores Division Executive Committee on December 8, 2021.